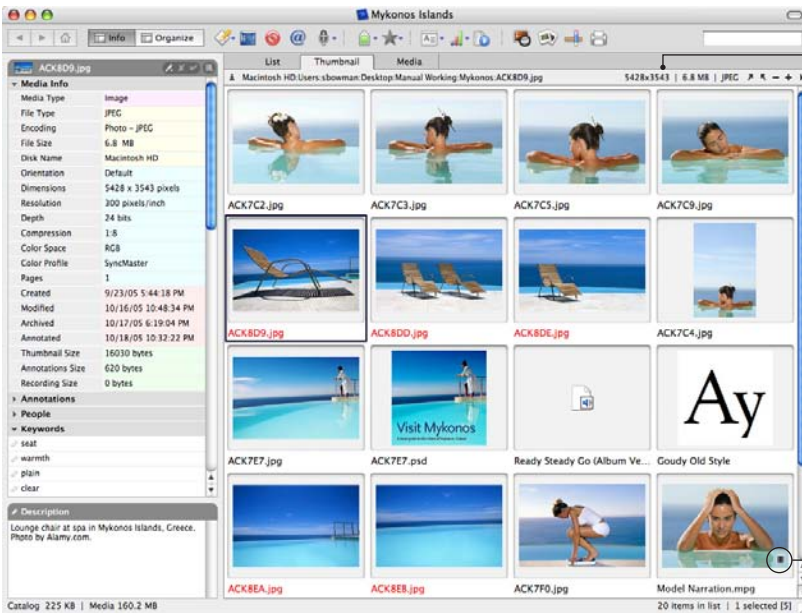


Thumbnail View: Click the Thumbnail tab to choose to this view



Header bar: The path for the location of the file and a media-related description will appear in the header. For unmounted files, this text is colored red.

Size menu: Choose the size of thumbnail to be displayed. Regardless of the size chosen, MediaPro will always create thumbnails based on the settings in *Edit > Thumbnails & Previews*.

Movie thumbnails have a small video icon to help differentiate them from still images.

Thumbnail View

This view displays the catalog as a table of thumbnails in adjustable sizes. When you select an item in the table, the Header bar (see figure above) presents data about the item.

Whether the file is available or not, the path name for the location of the file and a media-related description will appear in the Header. When a file is not available, the Header text is colored red.

To change the position of items in the catalog, select one or more items and drag them to the desired location. Or, after you made your selection, choose any of the *Move Items* options in the View menu. If you choose the *Move to Location* option, a special mouse cursor appears, indicating that you can now choose the destination by clicking somewhere in the catalog (you can scroll if you wish). To cancel this mode, press the Escape (Esc) key.

Thumbnail size: To define the display size of your thumbnails, choose the size you want from the *Size* menu in the far right side of the Header bar.

If an imported image appears much smaller than the thumbnail box containing it, MediaPro

has read an existing thumbnail rather than create its own (this is common with digital camera files). If you want MediaPro to create its own thumbnails for every file imported, make sure *Use Built-in Thumbnails* is not checked in the *Edit > Thumbnails & Previews* dialog.

If MediaPro creates its own thumbnail, the size of the thumbnail is defined in the *Edit > Thumbnails & Previews* dialog.

Altering thumbnails: If a thumbnail of an animation or movie file is black or not what you want, select the item and play it to a frame you like. Then pause the playback and choose *Rebuild Item* from the Action menu.

For multi-page or multi-layer files, switch to Media View and use the *Pager* tool to advance to the page or layer you want to be the thumbnail. Then choose *Rebuild Item* from the Action menu. When you return to Thumbnail View, the thumbnail is updated to the new layer or page.

To update the thumbnail of a media file that has been modified since it was cataloged, select the item and choose *Rebuild Item* from the Action menu.